



# 海外中国教育基金会

## Overseas China Education Foundation

P. O. Box 772436, Houston Texas 77215-2436, USA

E-Mail: [vol-service@ocef.org](mailto:vol-service@ocef.org) Web Site: <http://www.ocef.org>

### Volunteer Application Form

Thank you for your support for Overseas China Education Foundation (OCEF). When filling out the form:

- (1) Please provide accurate and truthful information. OCEF promises not to disclose your information to other organizations, and only the relevant personnel within OCEF will have access to your application form.
- (2) Please answer as many questions as you can. If one or more questions do not apply to you, please write "N/A". In case you do not like to answer a specific question, please indicate "no comment" in the corresponding column.
- (3) For certain highly specialized positions (e.g., coordinators), the applicant needs to fill special forms. Please email [vol-service@ocef.org](mailto:vol-service@ocef.org) for further information.
- (4) If you have questions while filling out the form, please email [vol-service@ocef.org](mailto:vol-service@ocef.org).
- (5) Please email the completed form to the Volunteers Services Group at [vol-service@ocef.org](mailto:vol-service@ocef.org), or send the hard copy to: Volunteers Services, OCEF, P.O. Box 772436, Houston, Texas 77215-2436, USA. If you are sending the form by mail, please make a copy for yourself.

#### A. Personal Information

|  |  |
|--|--|
| <b>A. Personal Information</b>   |  |
| A-01. Name (Chinese) (optional)  |  |
| A-02. Name (English)   |  |
| A-03. ID on Rainbow Forum  |  |
| A-04. Gender   |  |
| A-05. Date of birth  |  |
| A-06. Telephone (daytime)  |  |
| A-07. Telephone (evening)  |  |
| A-08. Telephone (mobile)   |  |
| A-09. QQ   |  |
| A-10. MSN or Yahoo Messenger   |  |
| A-11. FAX number   |  |
| A-12. Email address  |  |
| A-13. City   |  |
| A-14. Mailing address  |  |
| A-15. Other ways to contact you  |  |
| A-16. Current employer or school   |  |
| A-17. Title or position hold   |  |
| A-18. What is your occupation? A brief description will be very welcome. |  |
| A-19. Diploma/Highest degree received                                    |  |
| A-20. Schools attended and degrees                                       |  |

|   |  |
|---|--|
| received since high school  |  |
| A-21. Major   |  |
| A-22. Hobbies   |  |
| A-23. Are you staying at your current address temporarily? If yes, till when?   |  |
| <b>B. General questions about OCEF and its volunteers</b>   |  |
| B-01. How did you learn about OCEF?   |  |
| B-02. Why do you want to be a volunteer of OCEF? What do you know or think about OCEF? (Attach additional pages if necessary)                                 |  |
| B-03. Have you read the " <a href="#">About Us</a> " section on OCEF' s webpage? Do you understand our mission and what we do?                                |  |
| B-04. Have you read "Guidelines for OCEF Volunteers"? Can you abide by the rules described in it?   |  |
| B-05. OCEF volunteers are asked to refrain from criticizing Chinese government or other organizations. Do you understand and agree to this request?           |  |
| B-06. Have you read "Introduction to Volunteer Groups of OCEF"?   |  |
| B-07. Have you read the <a href="#">FAQs</a> ?  |  |
| B-08. Which volunteer groups would you like to join? Please list up to four, starting with the one that you are most interested in.                           |  |
| B-09. Please explain why you choose these volunteer groups, and what are the qualifications you have for them.  |  |
| B-10. On average, how many hours per week can you work for OCEF?  |  |
| B-11. Have you joined or volunteered for other charities, in particular ones related to education? If yes, please list the name and goal of the organization, |  |

|  |  |
|--|--|
| when and where you worked for them and what you did.   |  |
| B-12. When can you start and how long do you think you can volunteer for OCEF?   |  |
| B-13. If there is additional information that you would like us to know, please write it down or attach additional pages.                                      |  |
| B-14. Do you have any comment or suggestion for OCEF?  |  |
| B-15. Do you know anyone who is currently a member or volunteer of OCEF, who can be your reference? Please provide their names and contact information if any. |  |

I certify that, as a volunteer of OCEF, I have read "Guidelines for Volunteers of OCEF", and I agree to abide by all the requirements and regulations described there within. When fulfilling my duty as volunteer of OCEF, if any accident happens to me, such as fatal incident, financial loss, and/or health damage, I relinquish my right to sue OCEF for any legal or financial responsibilities, and I also relinquish my right to ask for any compensation from OCEF.

Signature of the volunteer applicant ; Date Month Year

**OCEF's official opinion after examining this application:**

**Signature of the Censors:**